**QUEX Institute**

**Strategic Grant Scheme 2024-2025 Application Form**

Please return the completed form to[QUEX@exeter.ac.uk](about:blank) **and** [quex@uq.edu.au](mailto:quex@uq.edu.au) by 22 April 2024.

***Strategic Grant applications must detail intended funding submissions and other outputs that will result from this initiative. When completing this form, please remember to write in a way that is readily accessible to a general audience. An interdisciplinary panel will review applications.***

**Please review the QUEX Institute Strategic Grant Scheme 2024-2025 Guidelines for Applicants   
before completing your application**

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| **1. Applicants *(please add further lines if there are more applicants)*** | |
| **Lead Applicant (1)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research/adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |
| **Co-Applicant (2)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research / adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |
| **Additional Applicant (if applicable)(3)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research / adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |
| **Additional Applicant (if applicable) (4)** | |
| Name |  |
| Post |  |
| Appointment type | fixed term / continuing |
| Appointment | academic / research / adjunct / conjoint / honorary / emeritus |
| Department |  |
| Institution |  |
| Email |  |

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| **2. Title / Name of proposed initiative *(max 70 characters, can be provisional)*** | |
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| Start Date: |  |
| End Date: |  |

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| **3a. Please specify one or more of the** [**QUEX Themes**](https://global-partnerships.uq.edu.au/quex) **that this project aligns to:** |
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| **3b. Please specify one or more of the** [**United Nations Sustainable Development Goals**](https://sdgs.un.org/goals) **that this project aligns to:** |
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| **4. AMOUNT REQUESTED (Max AUD 360,000 / GBP 200,000)** *Funding will be provided in full to the nominated lead applicant in the currency of their home institution. The lead applicant will be responsible for the budget, spending, and transfer arrangements.* | |
| **Total:** |  |

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| **5. Please summarise your project** *(300 words max). Within the context of your identified QUEX theme(s), please describe your project using language that is readily accessible to academics of other disciplines and/or members of the public. This text may be used on the QUEX Institute website if your project is successful.* |
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| **6. Project description: please attach a document describing your project and team in more detail** (maximum 5 pages A4, Arial font minimum 11 point or equivalent, single spaced, minimum 2cm margins). Please refer to the Strategic Grant guidance and include:   1. *Team capability statement: describe your team’s track record and ability to carry out your proposed project, with plans for how the team and its work will continue to develop beyond the project* 2. *Background and context* 3. *Aims and objectives* 4. *Explanation of how your proposal is novel, represents shared world-leading excellence and has high impact potential* 5. *Project plan: a clear description, including: how the funds will be used; the proposed methods/approaches (with justification as to why they are the most appropriate); a timeline, including clear milestones and which team member will be responsible for each step.* ***Please take into consideration that* t*he successful team will be required to submit a report after the first six months. Progress beyond this phase will depend on whether agreed milestones have been met, as assessed by the QUEX Strategy Board.*** 6. *Anticipated outcomes, benefits and non-academic impact, including:* 7. *Expected outputs – these should include larger applications for external funding and other outputs such as collaborative publications, policy papers, teaching or mobility program etc.* 8. *Any expected non-academic impacts, e.g. influencing policy, end-user/ wider public (socio-economic / health / environmental) benefits and influence, generation of IP, industry engagement.*   You are welcome to provide a short video (maximum three minutes) to support your written application. Please provide the URL link to your video ﬁle here.   |  | | --- | |  | |

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| **7.** **Why the QUEX Institute?** *(300 words max). Please clearly describe/justify:*   1. *Why is the QUEX Institute the best platform for the proposed collaborative project?* 2. *This will be our largest investment to date in a QUEX project. What will your collaboration and project bring to the benefit of the QUEX Institute and community?* |
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| **8a.** **COSTS:** Please provide a breakdown of the costs associated with this project – this should include direct costs only. Please include the cost for at least one postdoctoral position. |

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| **Details of requested funding**  *please note year 1 or year 2*  *for contributions, state whether cash or in kind* | **Strategic Funding Requested**  *maximum AUD360,000/*  *GBP200,000* | **Faculty/School/Institute contribution (state if cash or in kind)** | **Partner/other contribution (state if cash or in kind)** |
|  | $ | $ | $ |
|  | $ | $ | $ |
|  | $ | $ | $ |
|  | $ | $ | $ |
|  | $ | $ | $ |
| **Total** | **$** | **$** | **$** |
| **8b. JUSTIFICATION FOR REQUESTED RESOURCES:** A brief justification for each element should be provided. | | | |
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| **9.** **In submitting this application, you are confirming that: you have read and will comply with the guidance notes for the QUEX Institute Strategic Grant Scheme; the information given is accurate; the costs have been approved by your departments’ internal processes; the work can be carried out within 24 months; and reports will be provided after six months, after one year, and three months after the end of the project.** | |
| SIGNATURE OF LEAD APPLICANT  SIGNATURE OF LEAD APPLICANT’S HEAD OF FACULTY/SCHOOL  SIGNATURE OF CO-APPLICANT  SIGNATURE OF CO-APPLICANT’S HEAD OF FACULTY/SCHOOL | DATE  DATE  DATE  DATE |

**10. Supporting documentation**

Please attach any relevant supporting documentation e.g. support letter from external partners, confirming participation and financial / in-kind contributions outlined in section 8a; market research, etc.

**11. Conditions of Funding:**

Awardees have 24 months from the start dateto complete initiatives and expend the funding. The progress report after the first six months will determine the continuation of the project.

Funding is only provided for the activities as detailed in your application.

Expenditure of the award must not exceed the value of the award.

Details of the award will be listed on the QUEX Institute websites of The University of Queensland and the University of Exeter.

All publications resulting from this project should include the following acknowledgement: *‘This project was supported by the QUEX Institute – a partnership of The University of Queensland and the University of Exeter’*.

The QUEX Institute team may, from time to time, contact award holders to monitor progress and expenditure.

A final project report and financial acquittal will need to be completed and submitted within three months of the award end date**.**