# New Colombo Plan Mobility Program – 2024 Round

**UQ Internal Application Form – submit to** **sponsored.students@uq.edu.au** **by 04 August 2023**

Please review the [2024 NCP Mobility Grant Guidelines](https://www.grants.gov.au/Go/Show?GoUuid=29CEE57D-4BE5-4EAA-9D66-72F1B8F51608) and [Advice to Applicants](https://www.dfat.gov.au/people-to-people/new-colombo-plan/scholarship-program/advice-applicants-2024) before submitting your 2024 NCP Mobility Grant Proposal.

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| **Priority Areas**  |

While NCP Mobility projects may focus on any eligible subject area, applicants are encouraged to consider projects that support linkages aligned with Australian priorities, for example:

* supporting First Nations engagement with the Indo-Pacific
* tackling shared challenges in the Indo-Pacific such as climate change, cybersecurity, regional stability, sustainability, First Nations Peoples’ issues and economic growth
* embracing innovation, research and new ways of working, such as clean energy, ecommerce, e-health, transport, manufacturing, technology and engineering
* building capacity in areas such as education, environmental management, governance, health, human rights, disaster preparedness and disability support transport
* increasing trade, business and investment opportunities, and post-COVID-19 economic recovery
* building and reviving arts and cultural links with the region
* building Australians’ capabilities in the languages of the Indo-Pacific

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| **Project Overview** |

**Field of study***As per* [*ASCED Field of Education*](http://www.abs.gov.au/ausstats/abs%40.nsf/0/E7779A9FD5C8D846CA256AAF001FCA5C?opendocument) *Please include both numbers and names*

* Broad:
* Narrow:
* Detailed:

**Destination City and Country**

*Only list more than one country if the same project visits multiple countries in one trip. Similar projects to different countries require separate applications.*

**Project Title (approx. 10-15 words):**

Please give your project a short, informative and attention-grabbing title.

The Project Title should include the host location, discipline/subject and type of educational activity, for example Vanuatu, Nursing Practicum.

Some examples of recent projects:

* Transnational Perspectives in Law: Exploring Legal Pluralism and Law Reform in Samoa
* Exploring Development Complexities and Sustainability Challenges: Hands-on Experiences in Indonesia
* Lessons from Malaysia: Exploring the Tangible, Intangible and Subtangible Cultural Heritage of Three Cities

**Project description (maximum 500 words):**

Give an overview of your proposed Mobility Project. While this field does not contribute to the project's weighted score it provides background information to help assessors understand the project activities.

When responding, consider the following points:

* Only include information that pertains to the Mobility Project
* If the application includes a secondary host location, use this section to describe how it will feature in your Mobility Project
* Describe your project in a manner that a non-specialist would understand
* Keep your descriptions clear and concise
* Outline the project’s objectives and rationale and provide practical examples of project activities
* Explain how the project fits with UQ’s strategy for international engagement, consistent with NCP’s strategic objective and outcomes
* If the project is consistent with one or more priority areas, provide an explanation
* Describe the role/s of the host institution/s such as teaching, arranging fieldwork, hosting interns
* Describe institutional linkages which will result from this project
* Describe how linkages (institutional and people) will be sustained beyond the project
* Describe how your project partners will assist with the delivery and success of the project
* If the project will be implemented through an approved Third Party Provider, please name the organisation and the services they will provide
* Outline whether strategies will be utilised to engage and support students from diverse backgrounds to participate in the project including – Aboriginal and Torres Strait Islander students, students from Low Socio-Economic Status backgrounds, students from regional/remote areas, students who are first in their immediate family to attend university, students across genders, female students studying in non-traditional fields, students with a disability, and students from a non-English speaking background
* If the project is previously funded describe how offering the project again will build on the achievements of the previous project
* Outline how the project meets the strategic objective and outcomes of the New Colombo Plan
* Project Budget (Value for money justification)
* Provide a breakdown of the proposed use of student grants in the project. For example:

X students @ 2 weeks offshore:

Per student costs:

* Travel costs
* Living costs
* Activity costs

Total $A per student (2 weeks offshore)

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Will this project be undertaken in a secondary host location? Y/N (Virtual is not considered). If a secondary location is included, please provide the rationale for including the secondary host location.

Project type:

* New project
* An existing project funded via alternative funding
* A previously funded NCP project. If your project was previously funded, please provide the NCP Project Code.

Choose “New project” if this project has not previously existed as an opportunity for students at UQ. Applications may choose both “An existing project funded via alternative funding” and “A previously funded NCP project” if the university received funding in a previous NCP round and prior to this funded this project from other government/non-government sources.

Are you submitting an application for the same project to another host location/s in this round? Y/N

Length of study

* 2- less than 4 weeks (minimum 14 continuous days is mandatory)
* 4- less than 6 weeks
* 6- less than 10 weeks
* 10 weeks or more but less than a semester
* More than a semester
* Various (various project duration options. E.g. 2-3 weeks and 4-6 weeks)

What is the minimum number of students required for this project to proceed?

Will student recruitment target and support students from any diverse backgrounds to participate in the Mobility Project? *If yes, tick all that applies.*

* Aboriginal and/or Torres Strait Islander
* With a disability
* Low Socio-Economic Status
* Regional/Remote
* Across genders
* First in family to attend university
* Non-English-speaking backgrounds
* Females in non-traditional fields

Qualification level:

* Bachelor Degree
* Bachelor Honours Degree

Does the mobility project include (choose one or more of the following)

Projects must provide credit/count towards the course requirements for the Australian course of study in which the student is enrolled

* 1 Semester
* Clinical placement
* Short-term Study
* Internship/mentorship
* In-country Language Study
* Artist Residency
* Practicum
* Research
* None of the above

Does the Mobility Project provide credit/count towards the course requirement? Y/N

Project point of contact *(Project leader, for example Head of Faculty or School)*

The project point of contact will act as a liaison point between project participants and DFAT, including DFAT posts overseas, for NCP event purposes.

Project Officer (name):

Position/Title:

School/Faculty:

Phone:

Email:

**Project partners**

(Project partners means (the host institution(s), host organisation(s), and/or any other overseas or Australian partner organisations involved in the delivery of a mobility project. For example a UQ approved Third Party Provider)

Name

Partnership status: New/Existing

Partner type

* Host institution
* Host organisation
* Private sector organisation

Please indicate whether the project partner is one or more of the following:

* + Offshore campus of an Australian University (by ticking this option you are confirming that the conditions at Section 4.2 of the 2023 NCP Mobility Guidelines have been met)
	+ Internship host
	+ Offering Mobility Partnership
	+ None of the above

Partner type

* Host institution
* Host organisation
* Private sector organisation

**Project travel dates**

Enter dates starting & end dates between 01 Jan 2024 and 31 Dec 2025 *(DD/MM/YYYY required).*

Estimate dates if not yet known. *Duration of project is more important at this stage than exact departure dates*Anticipated travel start dates:

Anticipated travel end dates:

Host city/s:

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| **Finances** |

**Grants are intended to be paid in full directly to students**

**The student grant is intended to contribute, in the first instance, to the cost of a student’s international travel and in-country living expenses during the project. Off-shore language training may also be included. Preference will be given to semester-length projects, to create a stream of students with long-term immersive experiences in the Indo-Pacific.** (Additional funding to cover any gaps in program costs, visas and other travel expenses, to facilitate participation may be covered by OS Help).

Eligible students participating in a mobility project will each receive a student grant as determined by you.

In the Project Description of your application, you must provide a value-for-money justification for the proposed per-student funding. The amount of a student grant should reflect actual costs at individual locations (for example, cost of living differences between host locations). We suggest the following as indicative student grant amounts: (Please include this information in the Project Description).

As a guide NCP suggests:

* **up to $3,000 for participation in a mobility project of at least 2 weeks**
* **up to $4,000 for participation in a mobility project of at least 4 weeks**
* **up to $5,000 for participation in a mobility project of at least 6 weeks**
* **up to $10,000 for participation in a mobility project of at least one semester**
* **up to $20,000 for participation in a mobility project of two consecutive semesters**

*The actual amount of a student grant may vary depending on the relative costs of the host location, the nature of the mobility project and other considerations. E.g. Singapore, Japan or Pacific Island country may attract a higher cost and higher student grant proposal than the recommended value.*

Students participating in a mobility project for the same duration, at the same host location, undertaking the same activities at the same time should receive student grants of equal amounts for this activity. If a mobility project includes different options for overseas experiences, such as two-week and six-week options, you may provide student grants at different amounts.

The home university may provide a higher student grant to a student who incurs additional travel costs (for example, travel from a rural/remote location to join the departure point for international travel).

You may use funding for student grants to make group travel arrangements (and not pay all funding directly to students), where there is a benefit for the students (such as discounts through group bookings). In such cases, students must provide written consent to part of their mobility grant not being paid directly to them. You must retain evidence of this.

For grants of $5,000 or more, the student may receive the grant in tranches, as determined by you.

You must not use funding provided for student grants for administration costs.

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| **Proposed Number of students** | **Amount of each grant per student (GST free)** | **Total amount for all students (GST free)** | **Administration funding**10% of the grant total (see section 5.2.2) | **Total funding** Sum of students’ grants and admin funding (No GST) |
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**Project contribution**

Project contributor:

* Home university contribution
* Host institution contribution
* Mobility partnership

Project partner (this will be a drop-down menu with your partners’ names from the previous section)

Contribution type

* Financial
* In-kind
* Both

Value of financial contribution: $

Description of in-kind contribution:

Contribution description (max 200 words)

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Evidence of contribution (please attach document)

Evidence must be uploaded for financial contributions made by the Home University, Host Institution and Mobility Partnership. It is optional to upload evidence of in-kind support by either the Host Institution or Mobility Partnership (noting Home University contributions can only be financial).

If the project involves a Mobility Partnership, evidence in the form of a memorandum of understanding (MoU), letter, email or contract from the Private Sector Organisation must be uploaded as part of the application: Mobility Partnerships.

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| **Selection Criteria** Refer to section 6 of Guidelines |

Please provide responses to the Selection Criteria below. It is imperative that you stay within the word count for each question, while showcasing the most important and innovative points of your program.

**Criterion 1: Ensuring a high-quality education experience**

**DFAT Weighting: 30%**

**Describe the educational value of the mobility project, including learning outcomes relevant to the courses participating students are undertaking at their home university. What competencies will students develop through this mobility experience? Who will assess students’ academic progress?**

**Please outline how:**

* **the academic quality standards of the home university will be applied to the mobility project**
* **participation will contribute to core learning outcomes of participating students**
* **increased understanding of host location language (where applicable) and culture will be supported**
* **the home university will assess the academic performance of participating students.**

Maximum 300 words

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**Criterion 2: Deepening people-to-people and institutional linkages with the Indo-Pacific**

**DFAT Weighting: 40%**

**Describe how the proposed mobility project will:**

1. **establish new and/or deepen people-to-people and institutional partnerships in the Indo-Pacific, and**
2. **build and sustain these linkages over time.**

Please outline how the project will meet the NCP’s strategic objectives by deepening and sustaining linkages in the region. You should provide practical examples of how the project will enable students, universities, the private sector, community groups, and other stakeholders to develop and sustain partnerships (for example through research collaborations, longer periods in the host location, a focus on language study, and/or advancing a thematic priority outlined in the Advice to Applicants).

Please outline how institutional and people-to-people linkages will continue and be sustained into the future (after any NCP funding ceases), including detailing any current or planned partnership agreements (such as MoUs).

Maximum 300 words

**Criterion 3: Broadening participation and promoting the New Colombo Plan**

**Describe how the mobility project will support increased participation by a diverse range of Australian students and promote the NCP in Australia and overseas**

**DFAT Weighting: 20%**

**Please describe practical steps/initiatives to encourage and support the participation of a diverse range of students in the mobility project.**

**While your response may reference policies of your institution, it should also provide specific examples of how the project would support participation of students who may not otherwise participate in international mobility experiences.**

Maximum 300 words

**Criterion 4: Ensuring sound student welfare management in mobility projects**

**DFAT Weighting: 10%**

**Describe how your institution will ensure the safety and welfare of participating students, and manage risks during any disruptive events during the project**

Please describe the offshore support available to participating students. Please outline risk management and safety planning and precautions, including the home university’s policies and processes for monitoring and compliance with safeguards principles (including child protection, prevention of sexual exploitation, abuse and harassment, and environmental and social safeguards) and managing critical incidents.

If third-party providers are to be used, how will the home university ensure that NCP policies relating to risk are adhered to?

*Your response to Criterion 4 should comply with the Student Welfare Risk Management Better Practice Guide, ISO 31000 Risk Management. (This document is to be provided by NCP). Should you wish to have a copy of the Guide, please email* *sponsored.students@uq.edu.au**.*

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| **Alignment with UQ’s Global Strategy** |

Detail how this project supports UQ’s broader [Global Strategy](https://global-strategy.uq.edu.au/) (maximum 150 words). Information on China, India, Indonesia, Singapore and Vietnam can be found [here](https://intranet.sharepoint.uq.edu.au/sites/globalengagement/Pages/Global-Strategy-Resources.aspx) under the Country Engagement drop-down list. A list of UQ’s international partner institutions by country can also be found on the same page under Partner Engagement.

For assistance with this section, please contact UQ Global Engagement at globalstrategy@uq.edu.au.

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**Once completed you are welcome to submit a draft application to** **sponsored.students@uq.edu.au** **for review before the 04 August 2023 deadline.**

Please type your name to acknowledge that this application is complete and correct.

**Project Officer Approved by Head of School/Faculty Executive Dean**

Name:       Name:

Date:       Date: